

TICEL BIO PARK LIMITED

PREBID MEETING HELD ON 09.03.2018 @ 11.00 AM FOR HOUSEKEEPING & WASTE MANAGEMENT FOR THE PERIOD FROM APRIL 2018 TO MARCH 2021

PREBID MEETING QUERIES AND REPLIES

Sl.No.	Queries	Reply
1.	A need clarification about minimum wages escalation	Tender condition holds good (Page 3 - Vol. II)
2.	Any specification for machines	List of Machines as specified in the page 46 of Vol. I
3.	External wastage disposal on monthly basis or weekly basis	External waste disposal on daily basis.
4.	Can we deploy the actual head count as per the tender from day one	TICEL shall decide about the manpower requirements on monthly basis. Accordingly, contractor needs to supply manpower. (Page 31 – Vol. I)
5.	If the head count is going to be less than the tender count, can we give BG as per that head count value	Bank Guarantee for performance security should be submitted by the Contractor for the value of 10% of highest yearly contract (Page – 9 / Vol.I)
6.	The ratio of the House Keeping Gents provided can be 70% Ladies and 30% Gents	TICEL shall decide the manpower ratio based on requirements.
7.	The deployed staff will take care of only the common area / common wash room cleaning as per the scope of work. Any other cleaning work like cleaning project materials / debris will not be entertained.	Tender condition holds good in the scope of work and activities. (Page 17 – Vol.I)
8.	Technical / Plumbing staffs will be above to attend only minor problems inside the site with required materials supplied by TICEL. Major technical works should not be entertained.	Scope of supply of plumber / Technical staffs is not included.
9.	Hope payment terms needs to be followed and there will not be any delay in that.	Tender condition holds good.

Sl.No.	Queries	Reply
10.	Penalty clause should be applicable only if we are not meeting 95% attendance etc.	Tender condition holds good. (Page 33 – Vol.I)
11.	Minimum wages – 1. TN State minimum wages or Chennai District minimum wages	Tender condition holds good. (Page 3 – Vol. II)
12.	In price bid, no separate column for machinery charges, tools charges and waste disposal	Tender condition holds good. Quoted rate for the manday rate should be inclusive of machinery usage charges and external waste disposal charges.
13.	Tender duplicate copy will be packed in same cover or original copy or separate cover to be packed.	The duplicate copy of the Tender shall be packed with original.
14.	30 manpower is given in general shift but some places are asked 24 x 7 so need clarification on that.	Timing / shifts and requirement of manpower shall be decided by TICEL on need basis.
15.	Year on year increase is mentioned not beyond 5% apart from this any increase given as per minimum wages or any other statutory parts.	Tender condition holds good.
16.	Process of waste disposal need clarification TICEL PART & VENDOR PART	Refer Page 22 - Vol. I Point 8.09, the external waste disposal shall be covered within quoted rates.
17.	We do have Turnover and eligibility as per your details, since we need clarification to proceed further.	Details are available as listed in the prequalification criteria (Page 2 – Vol. I).
18.	We do Housekeeping and Water / Waste Water Treatment in India as well as other countries. Document lists which need to be attached.	Selection will be done as per Pre-Qualification criteria along with submission of applicable documents / originals to be submitted by the tenderers, as per the conditions stipulated in the Tender document.

Sl.No.	Queries	Reply
19.	They mentioned only mandays. It should be quoted including machinery and chemicals. If mandays only means where I should quoted for machinery and chemical items.	Tender condition holds good. Quoted rate for the manday rate should be inclusive of machinery usage charges and external waste disposal charges.
20.	In Page No.47, Memorandum Pages, it is mentioned EMD amount Rs.1,25,000/- and Tender Cost Rs.11,000/-. But front page, they mentioned EMD cost Rs.1.05 lakhs and the Tender Cost is Rs.16,800/- which one is correct.	<u>The following is correct as per Page 3</u> It shall be considered as typographical errors in Page 48 of Vol. I. The correct EMD is Rs.1.05 lakhs and Tender document cost is Rs.16,800/- (inclusive GST) as per page 3 of Vol. I.
21.	Minimum wage is applicable	Tender condition holds good.
22.	Whether minimum wages revision will be approved during contract tenure.	Tender condition holds good.
23.	Is EMD and Tender cost is exempted for Contractors holding NSIC / MSME exemption	Exemption is not applicable - Tender condition holds good.
24.	Tank cleaning - Frequency and materials.	Frequency and the activities are provided in the scope. Material will be provided by TICEL.
25.	Separate store room for Housekeeping materials	The scope of supply of House Keeping materials is not included in this tender.
26.	Canteen facility available for contract employees	Food Court is available. The contract employees can pay applicable rates and have the food at the food court.
27.	Waste cleaning - Schedule and Frequency	Daily.
28.	Can we change the existing persons?	The selected agency shall change the existing persons upon deployment of new person. The agency should also change the existing person based on TICEL's discretion and direction.

Sl.No.	Queries	Reply
29.	There is no separate column for Machineries in Scheduled A (if added in manpower quote calculating the minimum wages might be an issue)	Tender condition holds good. Quoted rate for the manday rate should be inclusive of machinery usage charges and external waste disposal charges.
30.	There is no separate column for Machineries in Scheduled A (if added in manpower quote calculating the minimum wages might be an issue)	Tender condition holds good. Quoted rate for the manday rate should be inclusive of machinery usage charges and external waste disposal charges.
31.	Is bonus should be paid for the whole amount or as per GO whichever Higher can be calculated?	Tender condition holds good. Refer Page 3 in Vol. II of Tender document.
32.	Whether the staff should wear uniform for identification?	Every staff should wear appropriate uniform as per standards. Every staff should have Identity Card issued by the appointed agency.
33.	Page #9 – Please confirm whether Performance Bank Guarantee can be taken in Scheduled Bank instead of National Bank, as Nationalised bank will charge more for PBG	Performance BG should be taken only from Nationalized Bank.
34.	Page #18 – Please clarify whether the waste disposal to be done inside the campus or outside campus, average tonnage of waste generated per day to be shared in order to work out the cost	Tender condition holds good in Page 22 of 8.09. clause of Vol. I
35.	Page #18 – We presume that helpline service includes only telephone and not the manpower as the supervisor will be responsible for helpdesk	Tender condition holds good.
36.	Page #18 – We presume that space provided by TICEL will be free of Cost	Tender condition holds good.

Sl.No.	Queries	Reply
37.	Page #19 – We presume that consumable and material required for Carpet, Sofa, Chair shampooing will be provided by TICEL and only manpower to be provided by the contractor which is already included in the manpower count mentioned in the tender document	This tender is only for the supply of manpower towards Housekeeping services at TICEL.
38.	Page #21 – Please confirm whether Tools and Tackles like spider kit, glass cleaning kit and other equipment required for Façade cleaning shall be provided by TICEL	
39.	Page #21 – We presume that consumable and material required for brass fire hydrant nozzle polishing will be provided by TICEL and only manpower to be provided by the contractor which is already included in the manpower count mentioned in the tender document	
40.	Page #21 – Please confirm whether consumable, equipment and material used for dry cleaning of window blinds, table cloth and frill cloth will be provided by TICEL	
41.	Page #31 – Please confirm whether the manpower count given in the tender document is inclusive or exclusive of relievers as the service delivered for 7 days in a week	The tenderer should quote for the manday rates in Vol. II.
42.	Page #39 – Please clarify whether additional manpower provided as per site requirement will be reimbursed by TICEL	

Sl.No.	Queries	Reply
43.	General – Please confirm the termination clause / notice for contract termination for Contractor	Tender condition holds good. TICEL reserves the right to terminate the contract by issuing one month notice, if the contractor is found to be non-performing or not providing sufficient / required manpower as per the Tender conditions.